

# GROUP BENEFITS

## CRITICAL ILLNESS - PHYSICIAN STATEMENT

### OCCUPATIONAL HIV INFECTION

CONTACT INFORMATION	INSTRUCTIONS
Mail: Co-operators Life Insurance Company Group Life Claims Department 1900 Albert Street Regina, SK S4P 4K8  Phone: 1-866-442-3098  Fax: 1-866-889-9925  Email: <a href="mailto:group_life_claims@cooperators.ca">group_life_claims@cooperators.ca</a>	Please print clearly and be sure all sections are complete to avoid delays in processing the claim.  The confidential Medical Information section is to be completed by your physician.  The Patient is responsible for the cost of completing this form.  Condition(s) listed above may or may not be covered under your Policy. <b>Please refer to your Group Contract to confirm coverage for the condition claimed.</b>  <b>The completed form must be emailed or faxed to Co-operators directly from the Physician's office, or the original can be mailed to the address provided.</b>

#### 1. PATIENT INFORMATION (TO BE COMPLETED BY PATIENT)

Patient \_\_\_\_\_ Date of Birth \_\_\_\_\_  
First Name Initial Last Name MMM/DD/YYYY

Group \_\_\_\_\_ Account \_\_\_\_\_ Certificate \_\_\_\_\_

#### 2. MEDICAL INFORMATION (TO BE COMPLETED BY THE PHYSICIAN)

**1. Please provide copies of office records, investigations/tests performed, consultation reports and hospital summaries.**

2. Date of incident which exposed the patient to contaminated body fluids? \_\_\_\_\_  
(MMM/DD/YYYY)

3. Please provide full details of the method of transmission, and where the incident occurred:

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4. Was an incident report completed by the Employer?  Yes  No

5. Do you know whether the incident was witnessed?  Yes  No

6. Date the patient first consulted you regarding this incident \_\_\_\_\_  
(MMM/DD/YYYY)

7. How long has this person been your patient? \_\_\_\_\_

8. Are you the patient's usual physician?  Yes  No

If no, please provide the full name and the address of this patient's usual physician:

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9. Please provide dates and results of all HIV or antibody tests performed:

Date <small>(MMM/DD/YYYY)</small>	Results

10. Date patient was first diagnosed as HIV positive \_\_\_\_\_  
(MMM/DD/YYYY)

11. Date patient was first advised of the diagnosis \_\_\_\_\_  
(MMM/DD/YYYY)

12. Who advised the patient of the diagnosis? \_\_\_\_\_

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13. Had the patient taken any available licensed vaccine offering prevention against HIV?  Yes  No

If yes, please provide date: \_\_\_\_\_  
(MMM/DD/YYYY)

## 2. MEDICAL INFORMATION (CONTINUED)

14. Was the incident reported in accordance with Canadian workplace guidelines?  Yes  No

If no, please provide details:

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15. Does the patient currently use or has the patient ever used any form of tobacco, marijuana, nicotine products or nicotine substitute (nicotine products including cigarettes, cigarillos, cigars, pipes, chewing tobacco, snuff, nicotine gum or patch or any other nicotine products)?  Yes  No

If yes, which substance(s) are or were used? \_\_\_\_\_

What quantity or number used or were used per day? \_\_\_\_\_ Date last used \_\_\_\_\_  
(MMM/DD/YYYY)

16. Please provide the name and address of all consultants, specialists or hospitals to which your patient has been referred or attended for this condition:

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17. Please provide any information you feel would be relevant to our review of your patient's claim for benefits:

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## 3. PHYSICIAN INFORMATION AND AUTHORIZATION

I hereby certify that the information provided in this request is true, complete and accurate. I acknowledge that the information in this statement will be kept in a claim file with the insurer and might be accessible by the patient or third parties to whom access has been granted or those authorized by law.

If you would like Co-operators to communicate with you by email about this claim, please provide your email \_\_\_\_\_

You acknowledge that data transmitted over the internet may be intercepted and that such transmission is at your own risk. If you no longer wish to communicate with Co-operators Life Insurance Company by email, please send notification to [group\\_life\\_claims@cooperators.ca](mailto:group_life_claims@cooperators.ca).

Our contract requires that a covered illness be diagnosed by a Medical Practitioner who cannot be:

- a) the Life Insured,
- b) related to the Life Insured, or
- c) a business associate of the Life Insured.

Is your relationship to the Life Insured either a, b or c?  Yes  No

Physician \_\_\_\_\_  
First Name Initial Last Name

Specialty \_\_\_\_\_

Address \_\_\_\_\_  
Street City Province Postal Code

Telephone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Fax Number ( \_\_\_\_\_ ) \_\_\_\_\_

Physician Signature \_\_\_\_\_ Date \_\_\_\_\_  
MMM/DD/YYYY

Physician's Stamp

## 4. PRIVACY

### Co-operators Life Insurance Company Privacy Statement

At Co-operators, we recognize and respect the importance of privacy. When you apply for insurance or open an account with us, we will ask for your consent to collect, use, keep and share your personal information. We will explain what information we need, what we will use it for and who we will share it with. We will open a confidential file to collect, use, keep and share your personal information for the purposes of confirming your identity, reviewing your insurance needs and determining suitability of our products and services for you, assessing your application for insurance, issuing and administering your policy, including assessing and processing claims, administering your investments, meeting our contractual and regulatory obligations, detecting and preventing fraud, and performing business and statistical analysis. We will not share your personal information for other purposes, except with your consent or as required or permitted by law.

We may tell you about products and services that may be of interest to you. You can tell us what information you want to receive from us and you can withdraw your consent at any time. You may access and correct, if needed, the personal information in your file by sending us a request in writing.

We limit access to your personal information to our staff and other people we have authorized who need to use it to perform their duties. This may include our third-party service providers who may use your personal information for processing, storage, analysis and disaster recovery purposes outside of Canada. They could be required by law to give your personal information to courts, governments or regulators outside of Canada. To protect your personal information, we ensure that privacy and security requirements are included in all third-party service provider contracts.

You can find more details about the Co-operators privacy policy at [www.cooperators.ca](http://www.cooperators.ca). If you have any questions regarding our privacy policies or about how we collect, use, keep and share your personal information, please contact our Privacy Officer at Co-operators at 1-888-887-7773, or by e-mail: [privacy@cooperators.ca](mailto:privacy@cooperators.ca)